



Simeon Care for the Elderly
Duty of Candour Report
2025 - 2026

Introduction

All health and social care services in Scotland have a Duty of Candour. This is a legal requirement, which means that when unintended or unexpected events occur that result in death or harm as defined in the Duty of Candour provisions of the Health (Tobacco, Nicotine Etc. and Care) (Scotland) Act 2016 and the Duty of Candour Procedure (Scotland) Regulations 2018, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future and apply appropriate learning.

An important part of this duty is that we write an annual report outlining how we have applied the Duty of Candour across our organisation.

This report describes how Simeon Care for the Elderly has operated the Duty of Candour in the time between 1st April 2025 and 31st March 2026.

Managing risk is an important part of delivering high quality health and social care services. In turn, the Duty of Candour promotes responsibility for developing safer systems, better engages staff in improving services and creates greater trust in people who use services, either first hand or on behalf of someone else.

We are committed to transparency in relation to our Duty of Candour, which is why we publish this report on our website.

If you have any comments on our report, you can reach us on 01224 862 415 option 1 or at info@simeoncare.org.uk.

Our Report

| Type of unexpected or unintended incident (not relating to the natural course of a person's illness or underlying conditions). | Number of times this has happened between 1st April 2025 to 31st March 2026 |
|--|---|
| Someone has died | Nil |
| Someone has permanent less bodily, sensory, motor, psychological or intellectual functioning | Nil |
| Someone's treatment has increased because of harm | Nil |
| The structure of someone's body has changed because of harm | Nil |
| Someone's life expectancy has become shorter because of harm | Nil |
| Someone's sensory, motor, or intellectual functioning has been impaired for 28 days or more | Nil |
| Someone has experienced pain or psychological harm for 28 days or more | Nil |
| A person required health treatment in order to prevent them dying | Nil |
| A person required health treatment in order to prevent other injuries | Nil |

How many incidents have occurred within the reporting period where Duty of Candour has applied?

Between 1st April 2025 and 31st March 2026 there has been no incidents to which the Duty of Candour applied. These are where types of incidents have happened which are unintended or unexpected, and do not relate directly to the natural course of someone's illness or underlying condition.

To what extent did Simeon Care for the Elderly follow the Duty of Candour procedure?

Duty of Candour policies and procedures are in place and are the responsibility of the General Manager to ensure:

- That the policy and procedure is in place
- That training which is required by the regulation is undertaken

- That training/ support and supervision is provided to any persons carrying out any part of the procedure as required by the regulations.
- Reporting annually on The Duty of Candour

Information about our policies and procedures?

Once there has been a notification of an incident that would trigger the activation of the Duty of Candour procedure it is the responsibility of the General Manager to ensure that the Duty of Candour policy and procedure is followed. Following any incident of this nature there will be a review of process to identify any lessons learned and the result of this review will be shared with the relevant person.

What has changed as a result?

As a result of implementing this procedure within the organisation, we regularly review its policies and procedures, to include its risk assessment procedure and training for staff in dealing with incidents and those affected. This will ensure staff have a greater awareness of risk within their day to day duties. The organisation is looking to include incident response exercises involving scenarios to support learning and building staffs knowledge to ensure lessons are learned from real life incidents and exercises. The charity ensures all involved are debriefed and feel safe to provide feedback and suggest ideas for improvement.

Other information

Duty of Candour helps Simeon Care for the Elderly, its board, executive, management, staff, residents and their families to feel empowered and provide greater transparency and demonstrate a willingness to learn and change.